

# Student Organization Co-Sponsored Event Agreement

*Please feel free to use the reverse side if necessary.*

**Event Name:** \_\_\_\_\_

**Date of Event:** \_\_\_\_\_

**Location:** \_\_\_\_\_

The undersigned student organizations agree to hold the above-specified event, on the above-specified date and at the above-specified location. For all financial matter pertaining to this event, the President and Treasurer of the \_\_\_\_\_ organization shall have final signatory authority. Each of the undersigned student organizations also agrees that they understand the following:

A completed Student Organization Co-Sponsored Event Agreement shall be required to be filed by each of the student organizations involved before an event shall be an official Co-Sponsored Event. In the event that one or more organizations withdraws from a Co-Sponsored Event or violates the terms of the agreement between the Co-Sponsoring organizations, the funds shall be reallocated to the SGA General Ledger Account. If the event fails to occur on the above-specified date, these funds shall be frozen on the day after the scheduled event, and the organizations shall have ten days to re-request the funds for a newly scheduled event or forfeit the funds to the Student Government Association. These funds are not eligible for reallocation, unless it is reallocated to an event co-sponsored by the same organizations.

**Organizations:**

**Presidential Signatures:**

**Emails:**


Each of the above-signed organizations also agrees to provide the following materials/resources to facilitate the Co-Sponsored Event:

**Contribution (Itemize financial, material, resources by each organization):**

**Organization:**

**Contribution:**

**Cost:**


The above agreement has been approved by the undersigned student organizations and is considered an official co-sponsorship as defined in the SGA Budgetary Policy.

\_\_\_\_\_  
David Indek, SGA Treasurer

\_\_\_\_\_  
Date